

UNIVERSITY OF CALIFORNIA, SANTA CRUZ

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SENT VIA UCSC EMAIL ACCOUNT

CONFIDENTIAL

Julie Oberts, Ed.D.

May 07, 2020

[REDACTED]

[REDACTED]

SUBJECT: Summons to Discuss Possible Rules Violations**INCIDENT NUMBER:** 00186-052-2020

Dear [REDACTED]

I received a report that you may have been involved in an incident on or about December 10, 2019. For your reference, I have summarized the report below:

Information and Technology Services (ITS) reported to Student Conduct that an account associated with your access credentials logged in to the Canvas system and deleted, removed, or altered multiple undergraduate student grades in the Canvas Gradebook. ITS reported the grade changes occurred around December 10, 2019.

Removing, deleting or altering student grades from the Canvas system without a legitimate academic reason specific to the student represents an unauthorized and improper use of the Canvas system in violation of the Code of Student Conduct and other University policies. We are investigating whether your actions were based on legitimate academic reasons specific to the undergraduate students whose grades were altered. The UC Santa Cruz campus has jurisdiction over the conduct of students on University property or in connection with official University functions.

Your behavior **may** represent violation(s) of the [Code of Student Conduct](#) as published in the *Student Policies and Regulations Handbook*, specifically section(s):

102.015: Interference with courses of instruction. This includes but is not limited to: a. failure to comply with the instructions or directives of the course instructor; or disruption of classes or other academic activities.

102.016: Theft or damage of intellectual property. This includes, but is not limited to: a. sabotaging or stealing another person's assignment, book, paper, notes, experiment, or project; or b. improperly accessing or electronically interfering via computer or other means with the property of another person or the University.

102.03: Forgery, alteration, or misuse of any university, state, federal or other government documents, records, keys, electronic device, or identifications;

102.05: Theft or abuse of University computers and other University electronic resources such as computer and electronic communications facilities, systems, and services. Abuses include, but are not limited to, unauthorized entry, use, transfer, or tampering with the communications of others, and interference with the work of others and with the operation of computer and electronic communications facilities, systems, and services; or Copyright Infringement (for example, the illegal file-sharing of copyrighted material). Use of University computer and electronic communications facilities, systems, or services that violates other University policies or campus regulations; Please refer to the UC Electronic Communications Policy (<http://www.ucop.edu/.ucophome/policies/ec/>) and Digital Copyright Protection at UC (<http://www.ucop.edu/irc/policy/copyright.html>) for the University position on digital copyright.

102.06: Unauthorized entry to, possession of, receipt of, duplication of, or use of any university services; equipment; resources; or properties, including the university's name, insignia, or seal;

102.13: Obstruction or disruption of teaching, research, administration, disciplinary procedures, or other university activities;

102.16: Failure to identify oneself to, or comply with directions of, a university official or other public official acting in the performance of their duties while on university property or at official university functions, or resisting or obstructing such university or other public officials in the performance of or the attempt to perform their duties. This includes student employees when performing in the course of their assigned duties;

102.31: Violation of any other university policy or campus regulation; specifically: The Policy for Acceptable use of UCSC Electronic Information Resources – Policy IT-0003;

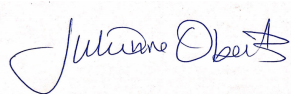
I would like to meet with you so I can hear your perspective of the event. To respond to this letter, email conduct@ucsc.edu before **May 15, 2020** to schedule an appointment with me. In that email please provide all possible time blocks you are available between 9am-5pm Monday-Friday. Our meeting may last up to an hour. Should you require any accommodations to be able to fully participate in this summons meeting please notify me in your response. If you choose not to schedule a meeting with me or if you fail to keep your appointment, I will make a determination of responsibility without your input.

Based on Social Distancing guidelines and the Santa Cruz County Shelter in Place order, all meetings will be [held over Zoom](#) until further notice. Please see the following link for [information University Information and Technology Services](#) shared regarding support accessing the internet, computer labs and other resources to get connected via Zoom. If you are unable to use Zoom, you may request the meeting take place over the phone and/or you may submit a statement via email.

The Code of Student Conduct affords all students the option to have a non-participatory support person of their choosing accompany them to any meeting or hearing. The support person may not also serve as a witness.

Prior to our meeting I encourage you to review the [Code of Student Conduct](#) and bring any questions to the meeting.

Sincerely,



Julie Oberts, Ed.D.

Coordinator for Conduct and Education

Finally, please consider taking the following survey before your conduct meeting. Your participation in this survey is anonymous, and will assist us in better serving students and the UCSC community through a fair and equitable conduct process. Link: https://ucsantacruz.co1.qualtrics.com/jfe/form/SV_1Yu22nf2MUr5YTr

ec: file

-  support-person-agreement_2020.pdf